



CROWD FITTINGS

The building is open for visitors between 10am and 5.30pm. Fittings with our own staff that may be required outside of these hours must be arranged in advance with either Jeremy Angel, Daniel Angel, Richard Green or Jonathan Lipman.

If you are fitting without Angels costumiers you may start at 9am but this must be arranged in advance and there **MUST** be someone here from production before any of your fittings arrive

COSTUME FITTINGS

It is important that you provide Reception with a full list of fittings at the beginning of each day. The list should have the actor's name (first name and surname) and the time of the appointment itself together with the AD's mobile number, the name of the Designer and/or whoever is doing the fitting.

AD's should set up in Reception. Fittings will be directed to the AD on arrival. Once seen, the AD should direct them into the back room of Bloomers. Please remember that Bloomers is a rest/refreshment area for our staff so please don't use up all the space! Keep your people in one area at all times.

The majority of Angels staff take their lunch between 1pm and 2pm. The warehouse will automatically lock itself during these times so make sure that you and your fittings don't get locked in! Additionally, Bloomers will be used by our staff during this time so fittings should be directed to wait in reception and if any photographs are required they should be taken there.

Please note that unless there is an AD present on site, crowd fittings will not be allowed into the building. If the AD has gone out for lunch, fittings will be advised that they need to come back at 2pm.

HAIR/MAKE-UP FITTINGS

Space for these must be booked in advance with either Jeremy Angel, Daniel Angel, Richard Green or Jonathan Lipman and is charged separately to costume fittings. We have rooms set aside specifically for this purpose and it is not possible for these to be done during the costume fitting. Again, a list must be provided for Reception with visitors names etc. If space is required for 'meet and greet' sessions with actors whilst they are here for costume fittings, again space must be booked accordingly and will be charged.

DRINKS

For obvious reasons hot/cold drinks (with the exception of water from our water coolers) and food are not permitted in the warehouse/workrooms **at any time**. If an actor would like a hot drink they should use Bloomers either before or after their fitting. There can be no exceptions to this.

Please note that any fitting attended by a member of our staff will require all participants in the room to wear a mask. Currently all visitors are also required to provide proof of a negative lateral flow test taken that day. Our current protocols are shown here:

<http://www.angels.co.uk/angelsguidance/>

If you have any queries or questions relating to this or anything else, please do let us know and we will try and help.